

State of New York Executive Department
Office Of General Services
Procurement Services Group
Corning Tower Building - 38th Floor
Empire State Plaza
Albany, New York 12242
<http://www.ogs.state.ny.us>

CONTRACT AWARD NOTIFICATION

Title	:	Group 38231 - Fire Operations - Thermal Imaging Cameras Classification Code(s): 46, 11, 53, 32, 27
Award Number	:	01565
Contract Period	:	December 1, 2002 through November 30, 2004
Bid Opening Date	:	August 22, 2002
Date of Issue	:	
Specification Reference	:	As Incorporated In The Invitation for Bids
Contractor Information	:	Appears on Page 2 of this Award

Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Anthony Pazzola Title : Purchasing Officer I Phone : 518-474-7101 Fax : 518-474-1563 E-mail : anthony.pazzola@ogs.state.ny.us	Customer Services Phone : 518-474-6717 Fax : 518-474-2437 E-mail : customer.services@ogs.state.ny.us

**The Procurement Services Group values your input.
Complete and return "Contract Performance Report" at end of document.**

Description

Thermal Imaging Cameras and Associated Products. Cameras are infrared, hand held with viewing screen and have integral battery.

PR # 01565

NOTE: See individual contract items to determine actual awardees.

<u>CONTRACT #</u>	<u>CONTRACTOR & ADDRESS</u>	<u>TELEPHONE #</u>	<u>FED.IDENT.#</u>
PC59757	CAIRNS ADVANCED TECHNOLOGIES 282 Main Street Salem, NH 03079	800-230-1600 603-898-1880 Paul Parkas Fax: 603-893-4359 Website: www.CairnsAT.com	112412750
PC59758	E.D. BULLARD CO. 1898 Safety Way Cynthiana, KY 41031-9303 Disc. 1% 15 Days Accepts Procurement Card	800-227-0423 ext. 152 859-234-6616 ext. 152 John Hays Fax: 859-234-8987 E-mail: john_hays@bullard.com Website: www.bullard.com	940348330
PC59759	E2V TECHNOLOGIES INC. 4 Westchester Plaza Elmsford, NY 10523 Disc. 1% 15 Days	888-587-0103 ext. 1 914-592-6050 ext. 840 Joseph Carrasquillo Fax: 914-592-5148 E-mail: Joe.Carrasquillo@marconi.com Website: www.Argusdirect.com	132910260
PC59760 SB	INFRARED COMPONENTS CORP. 2306 Bleecker St. Utica, NY 13501 Disc. ½% 15 Days Accepts Procurement Card	888-422-2588 315-732-5020 ext. 113 Michael A. Macchione Fax: 315-732-5931 E-mail: mmacchione@infraredcomponents.com Website: www.infraredcomponents.com	161399522
PC59761	ISG THERMAL SYSTEMS USA, INC. 190 Stanley Ct. Lawrenceville, GA 30045	877-733-3473 ext. 203 678-442-1234 ext. 203 Patricia Morris Fax: 678-442-1295 E-mail: pcmorris@mindspring.com Website: www.isgfire.com	582418082
PC59762	MINE SAFETY APPLIANCES COMPANY 121 Gamma Drive Pittsburgh, PA 15238 Accepts Procurement Card	800-672-2222 412-967-3000 Bart Zuccala Fax: 800-967-0398 412-967-3170 E-mail: info@MSAnet.com Website: www.MSAnet.com	250668780
PC59763	SCOTT HEALTH & SAFETY Monroe Corporate Center Box 569 Monroe, NC 28111	800-247-7257 704-291-8323 Tonia Huntley Fax: 704-291-8330 E-mail: thuntley@tycoint.com Website: www.scotthealthsaftey.com	521297376

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Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.

(See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY THE PROCUREMENT SERVICES GROUP PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES GROUP.

SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services Group supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

NOTE TO ALL CONTRACT USERS:

The terms and conditions of the bid solicitation which apply to the award appear at the end of this document. We strongly advise all contract users to familiarize themselves with all terms and conditions before issuing a purchase order.

This multiple award provides a valuable, cost saving method for acquiring thermal imaging cameras. These contracts, issued by the Office of General Services, Procurement Services Group, provide using agencies with the flexibility necessary to optimize procurement activities, maximize value and ensure adequate supply. Multiple contractors for each item allow users to easily purchase a broad spectrum of cameras found to be acceptable for use by the NYS Office of Fire Prevention and Control. As the cameras available have a range of prices, contract users have a responsibility to build a Procurement Record which details the basis for their selection among multiple contracts at the time of purchase, and demonstrates that their choice is the most practical and economical alternative to meet customer needs and to facilitate the achievement of the customer's primary mission.

PRICE:

Price includes all customs duties and charges and is net, F.O.B. destination any point in New York State as designated by the ordering agency including inside delivery.

In addition, upon mutual agreement, delivery may be expanded per the "Extension of Use" clause.

(continued)

LOT I - Micro Bolometer Thermal Imaging Camera & Associated Products

These cameras utilize a microbolometer focal-plane technology. This is a solid state infrared technology.

NOTE: See list of authorized dealers following award page 12 for those contractors with servicing dealers.

PRODUCT LINE: CAIRNS ADVANCED TECHNOLOGIES

Camera Model: Cairns Viper

Contractor: Cairns/Diversified

Name of Manufacturer's Standard Price List: Cairns Viper Retail List Price

Date of Price List: 8/2002

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	21	5
2	23	5
3	24.5	5
4	25	5
5	27.5	5

Manufacturer of Equipment Offered: Cairns/Diversified

Guaranteed Delivery: 15 Days A/R/O

Person to contact for expediting NYS contract orders:

Kathleen Dube
Customer Service Manager
800-230-1600
603-898-1880 ext. 293
603-893-4359
E-mail: kdube@diop.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM EST
Dave Harrison
National Sales Manager
207-252-3633 (cell phone)
207-967-1999 (home office)
Fax: 207-967-1998
E-mail: dharrison@diop.com

(continued)

LOT I - Micro Bolometer Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a microbolometer focal-plane technology. This is a solid state infrared technology.

PRODUCT LINE: E.D. BULLARD

Camera Model: Bullard MX

Contractor: E.D. Bullard

Name of Manufacturer's Standard Price List: Thermal Imaging

Date of Price List: 1/1/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	35	10
2	35	10
3	35	10
4	35	10
5	40	10

Manufacturer of Equipment Offered: E.D. Bullard

Guaranteed Delivery: 30 Days A/R/O

Camera Model: Bullard T3

Contractor: E.D. Bullard

Name of Manufacturer's Standard Price List: Thermal Imaging

Date of Price List: 1/1/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	5	10
2	5	10
3	5	10
4	5	10
5	5	10

Manufacturer of Equipment Offered: E.D. Bullard

Guaranteed Delivery: 30 Days A/R/O

Person to contact for expediting NYS contract orders:

Linda Sherwood
Fire Safety Sales Specialist
800-227-0423 ext. 147
859-234-6616 ext. 147
Fax: 859-234-8987
E-mail: linda_sherwood@bullard.com

Person to contact in the event of an emergency occurring after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM EST
David Vangelov
Regional Sales Manager
716-523-3325
716-523-3325 (cell phone)
Fax: 716-684-5015
E-mail: dave_vangelov@bullard.com

(continued)

LOT I - Micro Bolometer Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a microbolometer focal-plane technology. This is a solid state infrared technology.

PRODUCT LINE: INFRARED COMPONENTS CORP.

Camera Model: Fire Optic FTC 300

Contractor: ICC

Name of Manufacturer's Standard Price List: FTC 300 Form 2050

Date of Price List: 8/5/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	41	41
2	41	41
3	41	41
4	41	41
5	41	41

Manufacturer of Equipment Offered: ICC

Guaranteed Delivery: 20 Days A/R/O

Person to contact for expediting NYS contract orders:

John Ciccarelli
General Manager
888-422-2588
315-732-5020
Fax: 315-732-5931
E-mail: jciccarelli@infraredcomponents.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM

John Ciccarelli
General Sales Manager
315-732-5020
315-794-7763 (cell phone)
Fax: 315-732-5931

(continued)

LOT I - Micro Bolometer Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a microbolometer focal-plane technology. This is a solid state infrared technology.

PRODUCT LINE: MINE SAFETY APPLIANCES

Camera Model: MSA Evolution 4000

Contractor: Mine Safety

Name of Manufacturer's Standard Price List: Suggested List Price

Date of Price List: 1/1/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	35	20
2	35	20
3	35	20
4	35	20
5	35	20

Manufacturer of Equipment Offered: Mine Safety

Guaranteed Delivery: 30 Days A/R/O

Person to contact for expediting NYS contract orders:

800-672-2222

412-967-3000

Fax: 800-967-0398

412-967-3170

E-mail: info@MSAnet.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: 8:00 AM - 5:00 PM

800-672-2222

(continued)

LOT I - Micro Bolometer Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a microbolometer focal-plane technology. This is a solid state infrared technology.

PRODUCT LINE: SCOTT HEALTH & SAFETY

Camera Model: Scott Eagle II

Contractor: Scott Health & Safety

Name of Manufacturer's Standard Price List: Thermal Imaging Price List

Date of Price List: 8/21/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	25	5
2	25	5
3	27.5	5
4	27.5	5
5	27.5	5

Manufacturer of Equipment Offered: Scott Health & Safety

Guaranteed Delivery: 30 Days A/R/O

Person to contact for expediting NYS contract orders:

Tonia Huntley
Inside Sales Representative
800-247-7257
704-291-8323
Fax: 704-291-8330
E-mail: thuntley@tycoint.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM
Bob Battaglia
Regional Manager
716-689-4881
Fax: 716-689-7765
E-mail: rbattaglia@tycoint.com

Discount with Options as Indicated

Microbolometer thermal imaging cameras with options								
		List Price	Discount	Net price to end-user		List Price	Discount	Net price to end-user
Part number	Description			1 & 2 camera orders				3 thru 5 camera orders
EI2004000	Eagle Imager II w/transmitter	\$21,600.00	28.25%	\$15,500.00		\$21,600.00	30.56%	\$15,000.00
EI2200000	Eagle Imager II w/Infotherm	\$22,500.00	29.78%	\$15,800.00		\$22,500.00	31.12%	\$15,500.00
EI2204000	Eagle Imager II w/Infotherm & transmitter	\$24,100.00	33.61%	\$16,000.00		\$24,000.00	34.03%	\$15,900.00

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LOT II - BST (Barium Strontium Titanate) Thermal Imaging Camera & Associated Products

These cameras utilize a Barium Strontium Titanate Sensing Material in the focal plane detector.

NOTE: See list of authorized dealers following award page 12 for those contractors with servicing dealers.

PRODUCT LINE: E.D. BULLARD

Camera Model: Bullard T1x

Contractor: E.D. Bullard

Name of Manufacturer's Standard Price List: Thermal Imaging

Date of Price List: 1/1/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	30	10
2	30	10
3	30	10
4	30	10
5	35	10

Manufacturer of Equipment Offered: E.D. Bullard

Guaranteed Delivery: 30 Days A/R/O

Person to contact for expediting NYS contract orders:

Linda Sherwood
Fire Safety Sales Specialist
800-227-0423 ext. 147
859-234-6616 ext. 147
Fax: 859-234-8987
E-mail: linda_sherwood@bullard.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM EST
David Vangelov
Regional Sales Manager
716-523-3325
716-523-3325 (cell phone)
Fax: 716-684-5015
E-mail: dave_vangelov@bullard.com

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LOT II - BST (Barium Strontium Titanate) Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a Barium Strontium Titanate Sensing Material in the focal plane detector.

PRODUCT LINE: E2V TECHNOLOGIES

Camera Model: Argus 2

Contractor: E2V Technologies

Name of Manufacturer's Standard Price List: Argus 2 TIC Price List

Date of Price List: 3/1/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	30	15
2	30	15
3	30	15
4	30	15
5	30	15

Manufacturer of Equipment Offered: E2V Technologies

Guaranteed Delivery: 60 Days A/R/O

Person to contact for expediting NYS contract orders:

Joseph Carrasquillo
Fire Safety Products Manager
888-587-0103 ext. 1
914-592-6050 ext. 840
Fax: 914-592-5148
E-mail: Joe.Carrasquillo@marconi.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 9:00 AM - 5:00 PM
Joe Carrasquillo
Fire Safety Products Manager
914-879-3160 (cell phone)

(continued)

LOT II - BST (Barium Strontium Titanate) Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a Barium Strontium Titanate Sensing Material in the focal plane detector.

PRODUCT LINE: ISG THERMAL SYSTEMS

Camera Model: Talisman K90

Contractor: ISG

Name of Manufacturer's Standard Price List: K90 Talisman XL List Price

Date of Price List: 8/20/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	10	18
2	12	18
3	15	18
4	20	18
5	30	18

Manufacturer of Equipment Offered: ISG

Guaranteed Delivery: 60 Days A/R/O

Person to contact for expediting NYS contract orders:

Patricia Morris
VP Sales and Service
877-733-3473
678-442-1234
Fax: 678-442-1295
E-mail: pcmorrisisg@mindspring.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Patricia Morris
VP Sales and Service
678-442-1234
Fax: 678-442-1295
E-mail: pcmorrisisg@mindspring.com

(continued)

LOT II - BST (Barium Strontium Titanate) Thermal Imaging Camera & Associated Products (con't)

These cameras utilize a Barium Strontium Titanate Sensing Material in the focal plane detector.

PRODUCT LINE: SCOTT HEALTH & SAFETY

Camera Model: Scott Eagle I

Contractor: Scott Health & Safety

Name of Manufacturer's Standard Price List: Thermal Imaging Price List

Date of Price List: 8/21/02

# Cameras	% Discount from List for Camera	% Discount from List for Accessories
1	45.84	5
2	45.84	5
3	52.78	5
4	52.78	5
5	52.78	5

Manufacturer of Equipment Offered: Scott Health

Guaranteed Delivery: 30 Days A/R/O

Person to contact for expediting NYS contract orders:

Tonia Huntley
 Inside Sales Representative
 800-247-7257
 704-291-8323
 Fax: 704-291-8330
 E-mail: thuntley@tycoint.com

Person to contact in the event of an emergency occurring
after business hours or on weekend/holidays:

Normal Business Hours: M-F 8:00 AM - 5:00 PM
 Bob Battaglia
 Regional Manager
 716-689-4881
 Fax: 716-689-7765
 E-mail: rbattaglia@tycoint.com

Discount with Options as Indicated

Microbolometer thermal imaging cameras with options								
		List Price	Discount	Net price to end-user		List Price	Discount	Net price to end-user
Part number	Description			1 & 2 camera orders				3 thru 5 camera orders
40014850	Eagle Imager I w/2-channel transmitter	\$19,100.00	46.34%	\$10,250.00		\$19,100.00	51.58%	\$9,250.00
805705-01	Eagle Imager I w/4-channel transmitter	\$19,600.00	45.92%	\$10,600.00		\$19,600.00	52.56%	\$9,300.00

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Dealers authorized to process orders**Cairns Advanced Technologies**

Elizaco, Inc.
399 Pleasant Ave.
Hamburg, NY 14075
716-649-0511
Elizabeth Shoemaker
Fax: 716-649-2750

Chief Fire & Saftey
40 Haven Ave.
Port Washington, NY 11050
516-883-1115
Thomas Murray
Fax: 516-767-7034

Municipal Emergency Svs.
264 North Plank Rd.
Newburg, NY 12550
845-564-5200
Steve Joslin
Fax: 845-564-5226

E.D. Bullard

AAA Emergency Supply Co.
635 North Broadway
White Plains, NY 10603
914-949-0512
Steve Rossi

Lane Fire & Saftey
1243 Military Road
Buffalo, NY 14217
716-871-9986
Frank Pingtella

Scott Health & Safety

AAA Emergency Supply
635 N. Broadway
White Plains, NY 10603
914-949-0512
Fax: 914-949-8344

B-Lann Equipment Company
PO Box 997
Troy, NY 12180
518-274-7888
Fax: 518-274-4954

Fisher Safety
2000 Park Lane
Pittsburgh, PA 15275
800-772-6733
Fax: 800-772-7702

Lane Fire Equipment
1243 Military Road
Buffalo, NY 14217
716-871-9986
Fax: 716-871-0902

Nichols Oxygen Service
PO Box 651
Hyde Park, NY 12538
914-229-8181
Fax: 914-229-0448

Dival Safety Equipment Co.
1721 Niagara Street
Buffalo, NY 14207
716-874-9060
Fax: 716-874-4686

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Dealers authorized to process orders (con't)**Scott Health & Safety (con't)**

Ramapo Fire Equipment
23 Stephens Place
Spring Valley, NY 10977
845-356-5971
Fax: 845-356-7256

Safair, Inc.
328 NYS Hwy. 12B
Sherburne, NY 13460
607-674-5840
Fax: 607-674-2901

South Shore Fire & Safety Equip.
579 East Meadow
East Meadow, NY 11554
516-794-4000
Fax: 516-794-1016

Tyler Fire Equipment
PO Box 4037
Elmira, NY 14904
607-734-1081
Fax: 607-734-1951

Vallen Safety Supply
2916 Walden Avenue
DePew, NY 14043
716-651-0724
Fax: 716-651-0512

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OVERLAPPING CONTRACT ITEMS:

Products available in this contract may also be available from other State contracts. Agencies should select the most cost effective procurement alternative that meets their program requirements and maintain a procurement record documenting the basis for this selection.

When the solicitation was drafted, Thermal Imaging Cameras were available from the awards listed below:

Group	35208 - Self Contained Breathing Apparatus and Other Related Fire and Rescue Personal Equipment
Award	4136
B/O	08/09/99
Contract	PC55456 - Item 7
Contract	PC55460 Item 5 (Note: Listed on supplemental award document)
Contract	PC55861 - Item 2

THE AWARD DOCUMENTS FOR GROUP 35208 MAY BE ACCESSED FROM THE OGS PROCUREMENT SERVICES WEB SITE WITH THE FOLLOWING ADDRESS:

<http://www.ogs.state.ny.us/purchase/spg/awards/3520810295CAN.HTM>

EXTENSION OF USE:

Any contract resulting from this bid solicitation may be extended to additional States or governmental jurisdictions upon mutual written agreement between New York State (the lead contracting State) and the contractor. Political subdivisions and other authorized entities within each participating State or governmental jurisdiction may also participate in any resultant contract if such State normally allows participation by such entities. New York State reserves the right to negotiate additional discounts based on any increased volume generated by such extensions.

CHANGES TO PRICE LIST:

General - Any price decreases made to the manufacturer's established price list are deemed to take effect immediately in the State's best interest. The contractor shall notify the State immediately of any change in price list, even if such change may not be thought of as or intended to be a change in the contract.

First Year (Through November 30, 2003)

- Product Additions - New products will be considered for inclusion provided they are deemed pertinent to the awarded product line and are offered at the award discount. The State reserves the right to limit submissions to no more than quarterly.
- Price Increases - None allowed.
- Price Decreases - List price and net price decreases are allowed at any time.

Subsequent Years (After November 30, 2003)

- Product Additions - same as year one.
- Price Changes - Only one request for an updated price list will be considered per year. Updated price list may include increases or decreases in list prices; the contract discount shall apply to the list prices whether list prices go up or down. No list price changes, except price decreases, shall take effect until such request has been accepted by the State and the contractor notified in writing of acceptance.

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CONTRACT PERIOD AND RENEWAL:

It is the intention of the State to enter into a contract for a term of two years as stated on the first page of the Invitation for Bids except that the commencement and termination dates appearing on the Invitation for Bids may be adjusted forward unilaterally by the State for any resulting contract for up to two calendar months, by indicating such change on the Contract Award Notification.

The contract dates may be adjusted forward beyond two months only with the approval of the successful bidder. If, however, the bidder is not willing to accept an adjustment of the contract dates beyond the two month period, the State reserves the right to proceed with an award to another bidder.

However, the State may unilaterally cancel the contract on a monthly basis any time after the initial twelve (12) months by providing written notification at least one (1) month prior to the requested date of cancellation. Cancellation will become effective the first of the month following the 1-month notification. The minimum term of the contract shall be twelve (12) months. This provision does not affect the State's right of suspension or cancellation contained in the "Suspension of Work" and "Cancellation" clauses in Appendix B, OGS General Specifications.

Discounts quoted are to be firm for the entire period of the contract. Discount reduction will not be allowed and is specifically excluded from the terms and conditions of the Invitation for Bid, its specifications and subsequent contract award. Price decreases or discount increases are permitted at any time.

If mutually agreed between the Procurement Services Group and the contractor, the contract may be renewed under the same terms and conditions for additional periods not to exceed a total of thirty six (36) months.

NON-STATE AGENCIES PARTICIPATION IN CENTRALIZED CONTRACTS:

New York State political subdivisions and others authorized by New York State law may participate in contracts. These include, but are not limited to local governments, public authorities, public school and fire districts, public and nonprofit libraries, and certain other nonpublic/nonprofit organizations. See "Participation in Centralized Contracts" in Appendix B, OGS General Specifications. For purchase orders issued by the Port Authority of New York and New Jersey (or any other authorized entity that may have delivery locations adjacent to New York State), the terms of the "Price" clause shall be modified to include delivery to locations adjacent to New York State.

Upon request, all eligible non-State agencies must furnish contractors with the proper tax exemption certificates and documentation certifying eligibility to use State contracts. A list of categories of eligible entities is available on the OGS web site (www.ogs.state.ny.us) under "Non-State Agency Legal References." Questions regarding an organization's eligibility to purchase from New York State Contracts may also be directed to OGS Procurement Services Group's Customer Services at 518-474-6717.

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REPORT OF CONTRACT PURCHASES:

Contractor shall furnish report of purchases made from contract the fifteenth of the month following the end of each six month period. The reports shall be in the following format:

<u>Product Number</u>	<u>Product Description</u>	<u>User</u>	<u>Total Quantity Shipped</u>	<u>Total \$ Value</u>

The report is to be submitted to the Office of General Services, Procurement Services Group, Tower Bldg., Empire State Plaza, Albany, NY 12242, to the attention of the individual shown on the front page of the Contract Award Notification and shall reference the commodity group number, the Invitation for Bids number, contract number, sales period, and contractor's name.

Failure to submit the required report may be cause for disqualification of contractor for future contracts.

"OGS OR LESS" GUIDELINES APPLY TO THIS CONTRACT:

Purchases of the product(s) included in the Invitation For Bids and related Contract Award Notification are subject to the "OGS or Less" provisions of Section 163.3 a.v., Article XI, of the New York State Finance Law. This means that State agencies can purchase product(s) from sources other than the contractor provided that such product(s) are substantially similar in function, form or utility to the product(s) herein and are:

1. lower in price
-and/or-
2. available under terms which are more economically efficient to the State agency (e.g. delivery terms, warranty terms, etc.).

Agencies are reminded that they must provide the State contractor an opportunity to match the non-contract savings at least two business days prior to purchase. In addition, purchases made under "OGS or Less" flexibility must meet all requirements of law including, but not limited to, advertising in the New York State Contract Reporter, prior approval of the Comptroller's Office and competitive bidding of requirements exceeding the discretionary bid limit. State agencies should refer to Procurement Council Bulletin "OGS or Less Purchases" for complete procedural and reporting requirements.

RESERVATION:

The State reserves the right to negotiate lower pricing, or to advertise for bids, any unanticipated excessive purchase. An "unanticipated excessive purchase" is defined as an unexpected order for a contract product(s) totaling more than six cameras OR \$100,000, whichever is less.

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State of New York
Office of General Services
PROCUREMENT SERVICES GROUP
Contract Performance Report

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

Contract No.: _____ Contractor: _____

Describe Product* Provided (Include Item No., if available): _____

***Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

CONTRACTOR

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

Comments: _____

_____(over)

Agency: _____ Prepared by: _____

Address: _____ Title: _____

Date: _____

Phone: _____

E-mail: _____

Please detach or photocopy this form & return by FAX to 518/474-2437 or mail to:

OGS PROCUREMENT SERVICES GROUP
Customer Services, Room 3711
Corning 2nd Tower - Empire State Plaza
Albany, New York 12242
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